

**COUNTY OF MONMOUTH  
STATE OF NEW JERSEY  
NOTICE OF REQUEST FOR PROPOSALS**

**YOUTH SERVICES ADMINISTERED BY THE MONMOUTH COUNTY DIVISION OF PLANNING AND  
CONTRACTING – OFFICE OF YOUTH SERVICES PLANNING FOR THE PERIOD OF JANUARY 1,  
2021 THROUGH DECEMBER 31, 2021  
WITH TWO (2) ONE-YEAR RENEWAL OPTIONS**

**RFP #CC-3-2021**

The County of Monmouth invites the submission of written proposals to provide Youth Services administered by the Monmouth County Division of Planning and Contracting – Office of Youth Services Planning for the period of January 1, 2021 through December 31, 2021 with two (2) one-year renewal options available.

Proposals must be delivered to the **Monmouth County Division of Purchasing, Hall of Records, 3<sup>rd</sup> Floor, 1 East Main Street, Freehold, New Jersey 07728, by 10:30 a.m., on Tuesday, October 27, 2020** at which time the proposals will be opened and read in public, in the Freeholder Meeting Room, 2<sup>nd</sup> Floor, Hall of Records. Late proposals will not be accepted.

*Under the State of Emergency at this time in-person public gatherings and attendance are prohibited in County buildings. Due to the restrictions this PROPOSAL opening will be performed via Live-Stream on the Monmouth County's Facebook and YouTube web-sites.*  
<https://co.monmouth.nj.us/page.aspx?id=128>

The Division of Purchasing will post any addenda to the RFP on this website. The Division of Purchasing will also endeavor to notify registered prospective Contractors of any such posting, but it will remain their responsibility to monitor the website for any addenda and to acknowledge receipt of the addenda in their proposals.

Proposals should be in a sealed envelope, labeled with the project name, project number and the name and address of the Contractor.

Proposal packets are available by downloading the specifications at [www.visitmonmouth.com/purchasing](http://www.visitmonmouth.com/purchasing) under "Upcoming Competitive Contracts". Potential Contractors must download the Request for Proposals. Questions concerning the Request for Proposals should be directed to Theresa Aziz at [Theresa.Aziz@co.monmouth.nj.us](mailto:Theresa.Aziz@co.monmouth.nj.us) by **Tuesday, October 6, 2020 at 12:00 Noon.**

Proposals will be evaluated and a contract will be let under the competitive contracting provision of the Local Public Contracts Law and related regulations.

The Contractor will be required to comply with the current requirements of *N.J.S.A. 10:2-1* (Anti-Discrimination in Employment), *N.J.S.A. 10:5-31 et seq.* and *N.J.A.C. 17:27 et seq.* (Equal Employment Opportunity), 42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act), *N.J.S.A. 52:32-44 et seq.* (New Jersey Business Registration) and *N.J.S.A. 52:15C-14(d)* (*N.J.A.C. 17:44-2.2*) (Records Retention).

The County reserves the right to reject any and all proposals, as allowed by law.

By Order of the Board of Chosen Freeholders of the County of Monmouth.

THOMAS A. ARNONE, Director  
MARION MASNICK, Clerk of the Board  
HELEN P. FIORE, Director of Purchasing